



Calvary Christian School

1815 N. 7th Street
Harlingen, TX 78550
(956)425-1882
www.calvaryharlingen.org

Calvary Christian School Teacher Application

_____ Application

_____ Letter of Recommendation

_____ Teaching Certificate

_____ Official University Transcript

_____ Copy of Driver's License

_____ Copy of Social Security Card

_____ Background Check

If Hired:

_____ Service Records

_____ TB Test Results

_____ W-4

_____ Employment Eligibility (I-9)

Qualified applicants are employed without regard to race, gender, color, age, ethnic background, or national origin.

EDUCATIONAL HISTORY

High School Education

Name of High School _____

City/State _____ Year Graduated _____

Or GED Certification (year) _____

LIST SCHOOLS ATTENDED BEYOND HIGH SCHOOL

School _____ Dates Attended _____
Name of College, University, or Trade School From To

Location _____ Degree Earned _____
City State A/BA/MA etc./incomplete

Major _____ Minor _____

School _____ Dates Attended _____
Name of College, University, or Trade School From To

Location _____ Degree Earned _____
City State A/BA/MA etc./incomplete

Major _____ Minor _____

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Name of College, University, or Trade School From To

Location _____ Degree Earned _____
City State A/BA/MA etc./incomplete

Major _____ Minor _____

TEACHING CERTIFICATION

Do you currently possess a valid teaching certificate? ___ Yes ___ No ___ Alternative Certificate

If yes, provide the following:

Certificate: State _____ Type _____ Date Issued _____

Area _____ Area _____ Area _____

EMPLOYMENT

Please list your last three full-time and/ or part-time employers starting with present or most recent employer.

School/Company Name	Telephone
Address	Employed—Month and Year-From/To
Name of Supervisor	Gross Pay—Start/End
State Job Title and Responsibilities	Reason for Leaving

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TEACHING EXPERIENCE (List most recent experience first)

School/Institution	Grades/Subjects	Start Date	End Date	Annual Salary

Have you ever been formally disciplined or suspended? ___ yes ___ no

Have you ever been fired? ___ yes ___ no

If yes, please explain _____

Three (3) of the following “Reference Check” forms will be required for each applicant.

I certify that all information on this application is true, correct and complete to the best of my knowledge. I also certify that I have accounted for all of my work experience and training on this application, and that I have not knowingly withheld any fact or circumstance which would, if disclosed, affect my application unfavorably.

Calvary Christian School is hereby authorized to make any investigation of my work, education and background history through any investigative agencies or bureaus of its choice. I release all parties named herein from all liability of any damages resulting from furnishing such information. This inquiry, if made, may include information as to my character and general reputation. I authorize any inquiry to be made on any information contained in this application if I am considered for employment. I agree to furnish additional information as may be required to complete my employment file. I understand that discovery of misrepresentation or omission of facts herein will be cause for immediate dismissal.

I understand that any employment by this school will be on a probationary basis and that I may be discharged without recourse. If employed by Calvary Christian School, I agree to abide by policies.

Date

Signature

Calvary Christian School

REFERENCE CHECK

Applicant's Name _____

Position Applying For: _____

Authorization Statement

The individual named above has applied for employment with Calvary Christian School. The individual has authorized Calvary Christian School to collect any information orally or in writing about their qualifications and past performance.

PLEASE RATE THE APPLICANT BY CHECKING THE APPROPRIATE BOX BELOW

CHARACTERISTICS	STRONG	SATISFACTORY	UNSATISFACTORY	UNKNOWN
General appearance, appropriate dress, grooming				
Exercises professional judgment in absences from work				
Accepts constructive criticism and supervision				
Communicates information effectively				
Demonstrates good judgment				
Provides support and assistance when needed				
Is knowledgeable and current in field				
Is receptive to new ideas and change				

FOR TEACHER POSITIONS ONLY:

PLEASE RATE THE APPLICANT BY CHECKING THE APPROPRIATE BOX BELOW

CHARACTERISTICS	STRONG	SATISFACTORY	UNSATISFACTORY	UNKNOWN
Handles discipline matters in a fair and consistent manner				
Communicates student's successes and failures to parents				
Uses a variety of instructional methods				
Works well as part of an instructional team				

ADDITIONAL COMMENTS: _____

Do you recommend for employment? Yes _____ No _____

Signature _____

Date _____

RELATIONSHIP TO APPLICANT:

(Check items which apply)

Years Known _____

Official Position _____

____ Worked under my supervision _____

____ Co-worker _____

____ Student _____

____ Other _____

School District, Firm or Organization _____

City _____

State/Zip _____

**EVALUATOR: THANK YOU FOR YOUR COOPERATION, PLEASE MAIL, DROP-OFF, OR FAX TO:
Calvary Christian School., 1815 N. 7th Street, Harlingen, TX 78550,
Fax # (956) 412-0324**

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